

# Notice to Parents

## WAYS TO ENSURE EFFECTIVENESS OF THE KUMON METHOD

To benefit fully from the Kumon Method, I understand that \_\_\_\_\_ should:

- attend each session.
- study on a daily basis according to the Instructor's directions.
- return completed homework, as well as incomplete worksheets, to the Instructor.
- study year-round even during summer and winter vacations.
- follow all Center rules.

Child's Name (please print)

For my child to benefit fully from the Kumon Method, I understand that I should:

- inform the Instructor in advance if my child is unable to attend a session, and make arrangements to obtain his/her daily assignments. (I understand that make-up assignments are not provided.)
- familiarize myself with my child's Kumon work and progress.
- encourage him/her to study responsibly and consistently, and ensure homework assignments are completed.
- provide praise and positive reinforcement.
- ensure that my child's completion times are recorded accurately.
- communicate with the Instructor about my child's progress.

## TUITION

### Monthly Tuition

- The monthly tuition is due in advance. For example, October's monthly tuition is due before the end of September.
- The monthly tuition is due in full if the student attends any session or if any Kumon materials are taken by the student during the month. The monthly tuition is non-refundable.
- Kumon Instructors are not required to follow the Company's suggested tuition; therefore, monthly tuition and initial enrollment fees may differ from Center to Center.
- Instructors may require you to pay tuition for more than one month in advance. This arrangement is between you and the Instructor and not Kumon North America, Inc.
- If you fail to pay your child's tuition in a timely manner, Instructors are free to withhold worksheets and prevent your child from attending Kumon Center sessions.

### Absences

- A student who, for whatever reason, does not pay tuition or take any Kumon materials in a given month for a particular subject is considered absent for that month for that subject. Students will be allowed a period of absence not to exceed one month per calendar year. Students who return/re-enroll after being reported as absent for more than one monthly period in a given calendar year will be assessed a registration fee. These students will also forfeit any accumulated Cosmic Club points and start with a zero balance. (Note: For Multi-Subject Students, the student would have to go absent for more than one month in all subjects concurrently for this policy to apply. Students remaining enrolled in at least one subject will not be affected by this policy.) This rule also applies to students who transfer to another Kumon Center.

## LIABILITY

- Kumon Centers are not day-care centers. They cannot provide child care services. Parents and guardians are advised that each child's study session varies in length according to the time it takes to complete the day's assignment. If, in the parent's or guardian's determination, a child is not old enough to go to and from the Center on his/her own, the parent/guardian is responsible for assuring the child's arrival and departure. The Kumon Center is not responsible for ensuring that any child stays on the premises.
- The parent/guardian shall be liable for any damages and injuries caused by their child to other persons and the parent agrees to hold harmless, defend, and indemnify Kumon North America, Inc., and its Instructor(s). The Instructor is not liable for any Kumon student outside the Center facility before the student enters or after the student leaves the Center.

## MISCELLANEOUS

- Copyright — The Kumon worksheets are copyrighted material, subject to U.S. copyright law. Any reproduction (including photocopying) reuse or distribution of the Kumon worksheets is expressly prohibited. Violators will be liable to the fullest extent of the law. Once worksheets are used, they are to be sent home with the students.
- Not a Child or Dependent Expense — Kumon tuition does not qualify as a child care or dependent care expense. Therefore, parents should not attempt to claim it as a tax credit or for reimbursement via a flexible spending account. Instructors are not required to provide their social security numbers or employer identification numbers for this purpose.
- This Notice sets forth certain current policies; however these policies may be changed or modified by us as circumstances require. This Notice is not a contract.

I agree with the above statements and would like my child to be enrolled in the Kumon Center.

Parent's Name (please print)

Parent's Signature

Date